



## INDIANA SECRETARY OF STATE TODD ROKITA

### Application for the 2005 Secretary of State Fellowship

#### Personal Information

Full Name\_\_\_\_\_

Preferred Name\_\_\_\_\_

Current Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Best Contact #\_\_\_\_\_

Email address\_\_\_\_\_

Hometown\_\_\_\_\_

#### Academic Information

College/University currently attending\_\_\_\_\_

Year in school\_\_\_\_\_ Current major\_\_\_\_\_

Favorite course thus far\_\_\_\_\_

Current GPA\_\_\_\_\_ Expected Graduation Date\_\_\_\_\_

Please attach a list and description of all activities in which you are a participating member on your campus or in your local community.

Please name your Senator and Congressman\_\_\_\_\_

Have you ever interned or worked in Indiana state or local government?\_\_\_\_\_

Have you ever interned or worked for the Federal government?\_\_\_\_\_

## References and Writing

Please attach no more than two letters of recommendation. Each letter should be from a person who can attest to your dedication, work ethic and character. These letters are not required to be from a member of the academic community.

The following is the mission statement of the Indiana Secretary of State's office:

"The mission of the Indiana Secretary of State's Office is to be a national model of public and customer service as we protect Hoosier investors and voters, introduce innovations for the business community, and exemplify smart government while being ardent stewards of our citizens' resources."

Please discuss in a brief essay of no more than 350 words your opinion of the most important tenet of this mission statement and your reasons behind selecting it.

## The Application Process

This program is for students of an Indiana college or university. The application, along with a current resume, is due Wednesday, February 23<sup>rd</sup>, 2005. Please send them to Davey Neal, Fellowship Coordinator, 201 Statehouse, Indianapolis, IN 46204. All applications will be reviewed by the selection committee. A select group of applicants will be invited to interview with the committee March 10<sup>th</sup>-15<sup>th</sup>, 2005. The committee will notify all interviewed candidates by March 25<sup>th</sup>, 2005.

## Participant Responsibilities

Selected participants will report on May 23<sup>rd</sup>, 2005 to the Secretary of State's office for the Fellowship Kick-off. The program will last twelve weeks until August 12<sup>th</sup>, 2005. Fellows will work from 9:00AM to 5:30PM with a one-hour lunch break, unless otherwise noted. Fellows will be asked to work during those assigned hours each day. Fellows will be granted state holidays. There may be opportunities for Fellows to have work-related experiences after those hours, but those projects would not be required. Participants will be expected to be part of the program for all twelve weeks. Any absences will need to be approved in advance, and if possible, before the program begins. Parking is paid for by the State. Payment of the Fellow's stipend will be made in three equal payments throughout the course of the Fellowship, unless other arrangements are required before the Fellowship begins.

Please indicate any dates during the Fellowship period you would expect to be absent

---

I, \_\_\_\_\_, do hereby affirm that the information I have provided is, to the best of my knowledge, true and accurate.

\_\_\_\_\_ Date \_\_\_\_\_